



## BOARD OF COUNTY COMMISSIONERS

MONDAY, SEPTEMBER 24, 2018

Prayer and Pledge of Allegiance were led by Commissioner Rod Cleveland.

Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 24th day of September 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

**Others present were:** Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Alison Vinson, Undersheriff Blake Green, Bryant Rains, Daniel Thatcher, Denise Ellison, Earl Cox, George Mauldin, John Roberts, Joy Hampton, Kathy Singer, Laurie Beth Marshall, Leann Clements, Melinda Duke, Susan Burr, Susan Reese, Sheriff Todd Gibson, Tony Terrell and Jacob McGuire.

After the reading of the minutes of the meeting of the regular meeting of September 17, 2018, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. Harold Haralson seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

### A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to **award** as per bid summary to low bidder SpicSpan in the amount of \$2,095.00 for **BID #HD-1874** – Janitorial Service Contract for the Cleveland County Health Departments located at 250 12<sup>th</sup> Ave, N.E., Norman, OK and 424 S. Eastern, Moore OK. The bid term will be from October 3, 2018 through October 4, 2019 with the option to renew up to two (2) 7 years on an annual basis.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Harold Haralson, to **award** as per bid summary to the only bidder, Rowland Family Construction LLC, for **BID #HWY-1875** – Non-Encumbered Contract for Concrete Contractor for the County Commissioners. The bid term will be from award date through May 4, 2019.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.
3. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to **award** to Cops Products in the amount of \$599.99 per Body Armor Vest for **BID #SHE-1876** – Non-Encumbered Contract for Body Armor for the Sheriff’s Department.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

**B. Items of Business:**

Chairman Rod Cleveland **said** that the following Items, No. 1 through No. 12, are **Consent Items** and are routine in nature: Darry Stacy moved to **approve** the Consent Items. Harold Haralson seconded the motion:

1. **Claim Form ODOT 324a/** Payment for Parcel 13 in the amount of \$2,500.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156<sup>th</sup> Ave.
2. **Claim Form ODOT 324a/** Payment for Parcel 12, 12.1 in the amount of \$1,350.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156<sup>th</sup> Ave.
3. **Resolution** formally approving the use for secure electronic signatures as “authorized officers” for the Financial and Payroll Software Computer Systems as defined in 62 O.S., Section 601-606, also known as the Oklahoma Uniform Facsimile Signature of Public Officials Act.
4. **Amendment** of the Cleveland County Clerk Change -Over Account Resolution to add one (1) additional cashier and adding additional startup money of \$100.00 for customer change. The total number of County Clerk cashier’s will be six (6) and daily start-up money for customer change will be \$600.00 with each cashier having \$100.00 in change in their drawer.
5. **Memorandum of Understanding** between Cleveland County Clerk and eRecording Partners Network (ePN) that will permit ePN to electronically file documents with the County Clerk’s Office.
6. **Accept**, from Bob Moore Ford, the **donation** of used light-bars, deck lights, brush guard, prisoner partition and consoles for a Cleveland County Sheriff Department Dodge Charger.

7. **Invoice #83118** from Haskell Lemon Construction Company in the amount of \$63,026.06 for Construction Services on Project DR-4117-9A Harrah Newall Rd, 89<sup>th</sup> to 149<sup>th</sup> Street.

8. **Approve Sale** of the following County owned property:

- a. OCC2-STME6- D-001 Stone Meadows Estates VI, Common Area D to James Edward and Mary Brooks in the amount of \$50.00.
- b. MC2-KNGM1-4-13-001 Kings Manor 1, Lot 13 – Block 4 to Zachary A Cashman in the amount of \$6,100.00.
- c. Section 26 township 9 Range 1E, 2 Acres Part S/2 NE/4 Beginning 132 ft. North of SE/C West 2640 ft. North 33 ft. East 2640 ft. South 33 ft. Point of Beginning to Monte and Linda Edminsten in the amount of \$300.00.

9. **Approve** the following 2017-2018 Lapsed Appropriations:

a. County Clerk Lien Fee Fund	\$ 2,357.92
b. Early Settlement Central Cleveland Co. Fund	\$ 1,863.26
c. Fairgrounds Fund	\$ 12,521.42
d. Highway Unrestricted Fund	\$ 135,009.39
e. Sheriff Commissary Fund	\$ 25,342.78
f. Sheriff Courthouse Security Service Fee Fund	\$ 13.50
g. Sheriff Revolving Fund	\$ 13,784.25

10. **Approval of the following Cash Fund Appropriations:**

a. Assessor Revolving Fund	\$ 278.00
b. Bridge Capital Improvement Fund	\$ 77.99
c. CDB Grant Disaster Recovery Fund	\$ 75,697.20
d. Child Abuse Prevention Fund	\$ 31.64
e. County Bridge and Road Improvement Fund	\$ 42,260.16
f. County Commissioners Building Fund	\$ 278.81
g. County Clerk Lien Fee Fund	\$ 2,866.80
h. County Clerk Preservation Fee Fund	\$ 27,146.24
i. Court Clerk Revolving Fund	\$ 11,697.06
j. DA Incarceration Costs Fund	\$ 979.42
k. Drug Court Revolving Fund Adult Fund	\$ 690.14
l. Early Settlement Cleveland County Fund	\$ 7,218.90
m. Fairgrounds Fund	\$ 18,154.00
n. Health Fund	\$ 6,436.04
o. Highway Unrestricted Fund	\$ 759,945.38
p. Juvenile Drug Court Revolving Fund	\$ 13,019.41
q. Sales Tax Fund	\$ 782,927.23
r. Sheriff Commissary Fund	\$ 29,029.05
s. Sheriff Courthouse Security Service Fee Fund	\$ 11,209.75
t. Sheriff Environmental Reward Fund	\$ 105.00
u. Sheriff Federal Share Revenue Fund	\$ 12.70
v. Sheriff Jail Fund	\$ 2,860.46
w. Sheriff Revolving Fund	\$ 110,397.70
x. Sheriff Service Fees Fund	\$ 60,374.32
y. Treasurer Certification Fee Fund	\$ 4,460.00

11. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

12. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**END OF CONSENT**

C. No new business came before the Board for discussion.

D. Commissioners’ discussions concerned drafting a joint letter with Norman, Moore and City of Oklahoma City to ODOT to ask them to step-up their right-of-way maintenance in Cleveland County on I35, Highway 77 and Highway 39, so that these corridors make a better impression that encourages passing motorist to pull over and visit the merchants in Cleveland County.

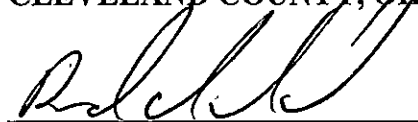
E. No Public comments were made.

F. There being no further business to come before the Board, Darry Stacy moved, seconded by Harold Haralson, that the meeting be adjourned at 1:10 P.M.

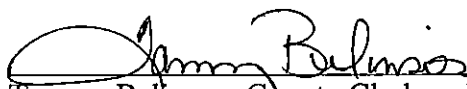
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

(Clerk’s Note: Agenda was posted on September 21, 2018 @ 9:23 A.M.)

BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA

  
\_\_\_\_\_  
Rod Cleveland, Chairman

ATTEST:

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
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Deputy County Clerk